



**COTSWOLD**  
**DISTRICT COUNCIL**

## **OVERVIEW AND SCRUTINY COMMITTEE**

**QUARTERLY DIGEST**

**(SEPTEMBER 2015)**

## INDEX

	<u>Item</u>	<u>Page No.</u>
<b>(1)</b>	<b>Minutes</b>	
	(i) Gloucestershire Police and Crime Panel - Minutes of Meeting held on 16 <sup>th</sup> July 2015	3
	(ii) Gloucestershire County Council Health and Care Overview and Scrutiny Committee - Minutes of Meeting held on 14 <sup>th</sup> July 2015	10
	(iii) Gloucestershire County Council Economic Growth Scrutiny Committee - Minutes of Meeting held on 29 <sup>th</sup> July 2015	17
<b>(2)</b>	<b>Executive Forward Plan</b>	
	Draft Executive Forward Plan - August 2015 Update	26

### Notes:

- (i) The items contained within this Quarterly Digest are not for formal debate by the Committee, and do not appear as stand-alone agenda items.
- (ii) Members are invited to identify any issue(s) arising out of the information provided within this Digest for future debate and/or action by the Committee.
- (iii) If Members have any questions on the detail of any of the information provided within this Digest, they should address such questions to the accountable Member and/or officer concerned, for a reply outside the formal Meeting.

(END)

## **POLICE AND CRIME PANEL**

**MINUTES** of a meeting of the Police and Crime Panel held on Thursday 16 July 2015 at the Cabinet Suite - Shire Hall, Gloucester.

**PRESENT:**

Cllr David Brown	Cllr Bernie O'Neill
Cllr Gerald Dee	Mark Rees
Cllr Rob Garnham	Martin Smith
Cllr Tony Hicks	Cllr Brian Tipper
Cllr Barry Kirby	Cllr Bill Whelan
Cllr Helena McCloskey	Cllr Roger Wilson (Chairman)

**Substitutes:** Cllr Phil Awford (In place of Cllr Keith Pearson)  
Cllr Shaun Parsons (In place of Cllr Andrew Chard)

**Officers in attendance:** Stephen Bace, Richard Bradley, Sally Crook, Stewart Edgar and PCC Martin Surl

**Apologies:** Cllr Julian Beale and Graham Robinson

### **11. ELECTION OF CHAIR**

Following a vote, Cllr Roger Wilson was elected as Chairman of the Police and Crime Panel.

Cllr Roger Wilson thanked the previous Chair and Vice Chair of the Panel and indicated his wish that the Panel be constructive, working with community safety partners and other organisations to support the Commissioner in carrying out his role. In addition he hoped the Panel would be a critical friend. He indicated that he would like to operate the Panel with Lead Members from each political group.

### **12. ELECTION OF VICE CHAIR**

Cllr Barry Kirby was elected Vice-Chairman of the Police and Crime Panel.

### **13. MINUTES OF THE PREVIOUS MEETING**

13.1 These were agreed and signed by the Chairman.

13.2 Members raised the action from the last meeting regarding a traffic light system for performance and whether this could be implemented. In response, it was explained that the Panel would be having a meeting with the Commissioner's office to discuss the level and type of information they wished to receive in performance reports.

**ACTION** Stephen Bace/ Richard Bradley

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13.3 Members queried the acquisition of technology and how that sat within the budget. The Commissioner explained that mobile technology was being introduced on a phased basis and that up to 85% of Officers work would be able to be completed outside of the station increasing their flexibility and efficiency. The acquisition of technology had a significant impact on the budget with future savings looking to be achieved. Sally Crook added that mobile technology represented a big change for the force and had produced an outbreak of morale and enthusiasm. Members acknowledged that the implementation was an important part and that there would need to be a cultural shift, this was very much a work in progress. The Chairman asked that members be regularly updated on the implementation of the mobile technology with a brief update at the next meeting.

**ACTION Richard Bradley**

13.4 It was outlined that the Chief Constable wished to present to members on the new operating model at the next meeting.

**ACTION Stephen Bace/ Suzette Davenport**

#### **14. DECLARATIONS OF INTEREST**

Cllr Rob Garnham declared that he was paid for work for the National College of Policing.

#### **15. ANNUAL REPORT**

15.1 Martin Surl introduced the annual report to members highlighting that the Police and Crime Plan was progressing well with a lot of initiatives funded by the Commissioner's Fund initially now becoming self funding. He particularly focused on the following key parts of the report:

- Compass House (new custody facility) – this at been opened under the budget
- Force control room – improvements shown on 999 and 101 calls
- Forensic services – a year of unprecedented demand
- Engagement vehicle helping to open up the organisation to the public
- Domestic violence – improved audit results from HMIC
- Tri-force collaboration – three force areas, Wiltshire, Avon & Somerset and Gloucestershire providing borderless policy within the areas of Roads Policing , Firearms and Dogs.
- Child Sexual Exploitation – discussion of Rotherham and Oxfordshire reports.
- Commissioner's Fund – providing funding for initiatives across Gloucestershire relating to the 6 priorities.

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15.2 Members commented that the report was impressive and demonstrated a lot of the good work that had been achieved. Some members felt that there was a need for more quantitative data to increase the understanding of the points raised and to provide context. The example was given of the reference to the 'quantity of murders and serious crime [having] been far higher than would normally be expected'. In response it was explained that to achieve less crime and more good order, this could not be achieved alone. The commissioner indicated that crime has a whole has gone down overall, but he was reluctant to issue targets that would have a perverse impact on police activity.

15.3 There was a discussion on the use of target setting, with members of the Panel explaining that they needed some quantitative data to carry out their scrutiny role effectively. The Panel understood that the detail around this could be considered at the informal meeting previously referred to.

15.4 Some members commented that a lot of the great work carried out by the Commissioner and Police could be highlighted within the report using quantitative data. It was stated that the Commissioner's tag line of Less Crime required a statement within the report detailing that crime was down. In its current form, members felt they were unable to clearly see that this was the case. The Commissioner outlined that a link to the Police website where members of the public could see the crime figures for their area might be a way of providing this without going into excessive detail.

15.5 One member commented about his experience with 101 calls and stated that he had received a good service with details sent directly to his mobile phone, including incident number.

15.6 One member asked whether there was any common thread between the murders in the County and was informed the cyber crime was an issue. Members were assured that while there was not quantitative data within the annual report, the Police did consider this data carefully to identify the common themes and carry out detailed analysis to identify whether there were 'common threads'.

15.7 There was some discussion about Cyber Crime and Gloucestershire's position nationally. While this was an international issue, there was work taking place in Gloucestershire and this was very relevant to local residents, from attacks on business to cyber bullying in homes. Members alluded to a previous presentation the Panel had received on this issue and highlighted how informative it had been.

15.8 One member queried the use of stop and search. He was reassured that this was not related to the figures around murders and that there was independent analysis of the use of those powers.

15.9 There was a comment regarding the good work that had taken place by 'Forest fighting fit' which had received Commissioner funding. The Commissioner highlighted that by investing in initiatives such as this, then this could

*Minutes subject to their acceptance as a correct record at the next meeting*

help with the priority around young people and ultimately contribute to the reduction of crime.

15.10 One member suggested that the Panel recommend that the Commissioner should add the quantitative data within the annual report and reissue. There was some discussion as to what form this data might take and ultimately the Panel decided to discuss in more detail at future meetings the kind of information they would like to receive. There was a consensus from members that the inclusion of more quantitative data would benefit the report and the Panel requested that the Commissioner now include the relevant statistics within the report .

## **16. POLICE AND CRIME PLAN**

16.1 The Panel noted the refresh of the Plan which was running from 2013-2017. The Commissioner outlined that there were few changes and that now was the time for delivery of the plan. Richard Bradley outlined the following changes attributed to the agenda pack pages:

- P29 – details of the new operating model
- P54 – at 2.1 reference to the new organisational structure
- P61 – major changes to the probation service: A National Probation Service and Community Rehabilitation Company.
- P73 – overview of required revenue budget

16.2 One member used the example of legal highs to demonstrate how the law sometimes did not help the Police to protect the public from harm. He asked whether there were any other areas of similar frustration. In response it was explained that the law was in the process of being changed with regard to legal highs.

16.3 Members welcomed the plan and the work that had been carried out in relation to it. They recognised that as budgets became tighter this would add pressure to delivery. Some members hoped that as the relationship between the Panel and the Commissioner developed that they could have a greater role within the plan and strengthen the reference towards the Panel within it.

16.4 One member queried whether there was flexibility in the funding related to each priority. For example, it was asked whether once Commissioner Fund money was fully allocated for one priority funds from another priority could be used if a good initiative was proposed. In response it was confirmed that there was flexibility and that the funding allocation for each priority was notional.

16.5 In response to a question it was explained that radicalisation and terrorist activity was not seen as a greater threat in Gloucestershire than anywhere

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else and that the Commissioner's Office and Constabulary were very much aware of this threat.

16.6 There was some discussion on the role of the police and the amount of time spent in a 'care in the community' role. A number of initiatives were aimed at older people and members welcomed this work. The Commissioner highlighted the importance of working with partners to ensure there was capacity here and to utilise assets, he used the example of the role of the ambulance service and appropriate triage of calls with the fire service.

## **17. CHIEF EXECUTIVE'S REPORT**

17.1 Richard Bradley introduced the report on behalf of the Chief Executive of the Commissioner's Office who had sent in his apologies. He highlighted that no complaints had been raised during the time period since the last meeting and indicated that once the HMIC reports had been received that they would be shared with members.

**ACTION Richard Bradley**

17.2 Members stated that they would welcome the opportunity to reshape the reports that came to the Panel, including the Chief Executive reports. One member suggested that the decision log could be provided in full rather than as a link and that further information on complaints and the topic of the complaint would be helpful.

**ACTION Stephen Bace/ Richard Bradley**

17.3 One member asked how many people had visited the Neighbourhood Engagement Vehicle and was informed that it was likely to be in the thousands. The vehicle was shared with the Constabulary and so was used in a variety of ways.

17.4 Members discussed the 'burden' that HMIC inspections could potentially place on the Constabulary, within officers indicating that a number of officers needing to be involved. It was explained that the independent scrutiny provided by these inspections was useful but that sometimes when they came back to back it was resource intensive.

## **18. ACCESSIBILITY AND ACCOUNTABILITY**

18.1 Sally Crook provided a presentation on this priority area which included two strategic objectives set by the Police and Crime Commissioner: to get the right resources to the right situation or problem first time, every time, on time and dealing with the matter appropriately and effectively; to realise the ideal of the local officer working in and with the communities of Gloucestershire.

18.2 There was nine key activities providing a delivery framework, with a police lead on each, updated each quarter:

1. Enhance the way we deal with calls for assistance from the public

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2. We will work to identify the most vulnerable in our communities and ensure they receive the best possible service
  3. To tackle threats to communities from serious and organised crime, terrorism and sexual exploitation
  4. To keep neighbourhood policing at the heart of Gloucestershire Constabulary, with local teams of officers and PCSOs dedicated to geographic areas that are visible, accessible, and locally known.
  5. To improve how we receive information from the public and deliver our response
  6. Making the best use of our Special Constabulary and Volunteers by maximising their skills and experiences
  7. Work effectively with all partnerships in the County to deliver more peace and good order
- 8&9. Embed our Values and Principles to promote the Code of Ethics holding staff to account to deliver a professional service against which we will be accountable – Split into two areas Standards & Compliance

18.3 Members were provided with some details of the new operating model and contact management, with greater use of email and twitter to engage with the public.

18.4 The Panel were informed about the training, research and improve technology that all combined to help the Constabulary work with the most vulnerable in communities. There was a commitment towards neighbourhood policing and the new operating model still supported this.

18.5 The code of ethics was fully embedded within the Constabulary and risks were regularly evaluated.

18.6 Accessibility and accountability was what the Constabulary would continue to be judged by and the Commissioner thanked Sally Crook for all her work in this area. Members requested that the slides be circulated.

**ACTION Stephen Bace**

18.7 One member thanked the Constabulary for the work they undertook on the multi-agency group to engage with the public on the badger cull. In addition he thanked the Constabulary for their work in areas where there is flooding, working with the public and ensuring good order.

18.8 In response to questions, assurances were given about the value on young officers on foot patrol engaging with the communities and handling any situations that occur. This was still a philosophy embedded within the Constabulary.



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18.9 One member commented about meetings that the Police held locally and asked whether there would be encouragement to set up Police Information Point (PIP) meetings in local wards. In response it was outlined that in some communities this was the best mechanism for engaging with the public, in other areas it was not. It was important to identify the best method of engagement in local areas and apply resources accordingly.

**CHAIRMAN**

Meeting concluded at 12.35 pm

# HEALTH AND CARE OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of a meeting of the Health and Care Overview and Scrutiny Committee held on Tuesday 14 July 2015 at the Council Chamber - Shire Hall, Gloucester.

**Present:**

Cllr Phil Awford	Cllr Stephen Lydon
Cllr Janet Day	Cllr Paul McMahon
Cllr Iain Dobie (Chairman)	Cllr Jim Parsons
Cllr Joe Harris	Cllr Brian Robinson
Cllr Tony Hicks	Cllr Klara Sudbury
Cllr Jan Lugg	Cllr Roger Wilson (Vice-Chairman)

**Substitutes:** Cllr Di Martin (In place of Cllr Helen Molyneux)

**Others in attendance**

**Gloucestershire Clinical Commissioning Group (GCCG)**

Mary Hutton – Accountable Officer  
Becky Parish – Associate Director Patient and Public Engagement  
Caroline Smith - Senior Manager Engagement & Inclusion  
Alex Holland - Information and Performance Manager

**Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)**

Maggie Arnold – Nursing Director  
Dr Sally Pearson – Director of Clinical Strategy  
Professor Clair Chilvers - Chair

**Gloucestershire Care Services NHS Trust (GCS NHS Trust)**

Ingrid Barker - Chair  
Duncan Jordan – Chief Operating Officer

**Healthwatch Gloucestershire**

Barbara Piranty – Chief Executive

**Gloucestershire County Council**

Margaret Willcox – Commissioning Director Adults  
Sarah Scott – Interim Director of Public Health  
Mark Branton - Assistant Director Adult Social Care Commissioning  
Cllr Dorcas Binns – Cabinet Member Older People  
Helen Godfrey – Head of Safeguarding Adults

**2gether NHS Foundation Trust**

Professor Jane Melton - Director of Engagement and Integration

**Care Quality Commission**

Mary Cridge – Head of Hospital Inspections (South West)  
Simon Massey – Inspection Manager

**Gloucestershire Safeguarding Adults Board**

Paul Yeatman – Independent Chair

*Minutes subject to their acceptance as a correct record at the next meeting*

**26. DECLARATIONS OF INTEREST**

Cllr Roger Wilson declared a personal interest as a Governor of the 2gether NHS Foundation Trust.

**27. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting on 12 May 2015 were agreed as a correct record and signed by the Chairman.

**28. ELECTION OF VICE CHAIR**

Cllr Roger Wilson was elected Vice Chairman of the committee.

**29. CARE QUALITY COMMISSION (CQC) INSPECTION REPORT OF GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST**

29.1 Mary Cridge, CQC Head of Hospital Inspections (South West), gave a detailed presentation to the committee outlining the CQC inspection process itself, and the findings of the Inspection of the Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT) in March 2015. This inspection included Cheltenham General Hospital (CGH), Gloucestershire Royal Hospital (GRH) and Stroud Maternity Hospital. (For information the presentation slides were included uploaded to the council's website and included in the minute book.)

29.2 The overall rating for the Trust was 'Requires Improvement'. It was clarified that on a sliding scale the Trust was at the higher end of 'Requires Improvement', with none of the services provided being in danger of slipping into inadequate. It was emphasised that although the rating for 'are services at this trust safe' was 'requires improvement' this did not mean that these hospitals were unsafe places.

29.3 The inspection report illustrated the actions that the Trust must take to improve and those that the Trust should take to improve. The Trust was required to submit an action plan demonstrating how it would address these issues to the CQC by 22 July 2015.

29.4 Ms Cridge explained that part of the inspection process is a presentation of the inspection outcomes to a national panel of experts which included the Chief Inspector of Hospitals (or their deputy). The panel considered all reports in order to test out and check that there was consistency in approach across inspection teams. It was also explained that this panel had the power to vary the aggregation of scores. This was how the overall rating for the Trust for the category 'well led' had been awarded 'good' as opposed to 'requires improvement'.

29.5 This position was questioned by members who felt that if the outcome of the inspection process was to identify CGH and GRH as 'requires improvement' for 'well led' then that was what the overall rating for the Trust should have been. Ms Cridge understood why members would question this, but assured the committee that due process had been followed at all stages of the inspection. She explained that the national panel had not felt that the 'requires improvement' rating reflected what they had heard from the inspection team with regard to leadership at the Trust; this is within the context that the ratings in this category across all services included 'requires improvement', 'good' and 'outstanding'. The committee was informed that the national panel did not make these decisions lightly.

29.6 Members noted that the report said that the Trust must 'continue to take steps to ensure that there are sufficient numbers of suitably qualified, skilled and experienced consultants and middle grade doctors to provide senior medical presence in the emergence department (ED) at GRH, 24 hours a day, seven days a week, and to reduce reliance on locum medical staff'. Members commented that given that the challenges around recruiting to these posts had been the main driver for the changes to A & E provision at CGH in August 2013, and that this

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local position reflected the national position, how was the Trust to fill these posts? It was also questioned whether this 'must do' indicated that the CQC was saying that the Trust should reinstate A & E at CGH to 24/7? Ms Cridge informed the committee that as discussed in the presentation, the CQC inspection process addressed five key questions and in answering these questions the inspection had identified these actions. The CQC was not making any statement about CGH ED. Ms Cridge acknowledged the national shortage of these doctors, but also informed the committee that she was aware that the Trust was being innovative in how it tried to 'fill the gap'.

- 29.7 In response to a question it was explained that the patient voice/experience was a vital part of the inspection process. Stakeholder events (as well as the usual email channel) had been held to enable people to feedback; a number of national datasets were available; the Friends and Family Test; the inspectors spoke to many people whilst onsite; and Healthwatch Gloucestershire had provided a lot of information to the CQC to support the inspection.
- 29.8 The CQC would return to the Trust in due course to ascertain progress against the findings and identified actions; if appropriate ratings would be amended at that time.
- 29.9 Clair Chilvers, Chair GHNHSFT, informed the committee that the CQC Inspection Report was very helpful to the Trust, and welcomed the comments made by the Inspectors. The Trust already had a detailed action plan for the 'must dos', and was working through the 'should dos'. The Trust used a Clinical Leadership model and the actions would therefore be managed by the Lead Clinicians. The committee was assured that the identified actions would be embedded into the organisations' working practices.
- 29.10 The committee agreed that it would be important to monitor the Trusts' Action Plan regularly. Progress against the Action Plan would be reported in the Gloucestershire Clinical Commissioning Group's Chair/Accountable Officer Report which the committee received at each meeting.
- 29.11 The Chairman thanked the CQC for attending the meeting to engage with members on this important matter.
- 30. GLOUCESTERSHIRE SAFEGUARDING ADULTS BOARD ANNUAL REPORT**
- 30.1 Paul Yeatman, Independent Chair of the Gloucestershire Safeguarding Adults Board (GSAB), and Helen Godfrey, Head of Adult Safeguarding, attended the meeting to engage with members on this matter.
- 30.2 Mr Yeatman informed the committee the enactment of the Care Act meant that the GSAB was now on the same statutory footing as the Gloucestershire Safeguarding Children Board (GSCB). In presenting the report he highlighted the implementation of the Fire Safety Development Group (the first in the country), the multi agency action plan in place in response to the Safeguarding Adults review, and that the GSAB was now working with the Multi Agency Safeguarding Hub. Mr Yeatman also drew member's attention to the GSAB's key challenges and priorities which were set out in the report.
- 30.3 Mr Yeatman explained that the biggest challenge of the year had been the Safeguarding Adults Review of the exploitation (sexual and financial abuse) of vulnerable adults in a supported living home. The committee was informed that the GSAB would be holding an extraordinary meeting of the Board to consider the outcomes (learning opportunities) from this review.

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- 30.4 The committee was informed that there had been a slight reduction in the number of safeguarding concerns reported in the first quarter of this year. It was increasing again but this had been anticipated in line with the launch of the Care Act.
- 30.5 The committee welcomed the report and found the case studies particularly helpful. Members were pleased to hear that Adult Safeguarding does input to and help to shape the commissioning of services; and also held safeguarding training events for commissioning officers.
- 30.6 Members were also pleased to note the Fire Safety Development Group which was established in response to six fire deaths and a thematic review. The committee was informed that the group aimed to reduce the risk of harm to adults who have care and support needs living in their own homes or in residential care. As a result there was more protective equipment being installed in people's homes so they can stay safe from fire. Residential care homes have also improved their staff training and availability of a range of fire safety equipment to keep people safer.
- 30.7 In response to a question it was explained that the majority of referrals did not come from members of the public; and that more awareness raising for the general public would be useful. The committee was assured that the GSAB had good working relationships with partners; and that the Police were committed to this agenda.
- 30.8 Concern was expressed that some people might be reluctant to come forward for fear of their children being removed from their care. Members were assured that all referrals were assessed by a specialist team and that the first thing that they aimed to identify was what does the person want to get out of this, and work with the individual on these objectives.
- 30.9 It was clarified that there was a strong training pathway in place with different levels of accreditation. This could be provided to anyone that worked with adults. A significant number of businesses took up this training opportunity (which was free). The GSAB Workforce Development subgroup led on this work. It was clarified that safeguarding training was mandatory at the GHNHSFT, the 2Gether NHS Foundation Trust, and the Gloucestershire Care Services NHS Trust.
- 30.10 Members were concerned regarding the number of referrals from residential care homes. It was explained that this was in part related to how the CQC required care homes to report issues. The Adult Safeguarding Team were working with the CQC on this matter. The committee was informed that alongside those care homes that were making referrals officers would also visit those that did not refer cases. It was noted that data was available on each care home if members wished to receive it.
- 31. GCCG PERFORMANCE REPORT**
- 31.1 Mary Hutton, Accountable Officer GCCG, presented the report. She drew members attention to the fact that dementia diagnosis increased by 10.2% during 2014/15 with the year end position being 64.6%. This was the one of the highest rates in the south west. There was also improvement against the Improving Access to Psychologies Therapies (IAPT) target; and all the financial targets have been achieved.
- 31.2 Ms Hutton acknowledged that issues remained with regard to cancer waiting times; that the Non Emergency Patient Transport Service (NEPTS) was still not performing to the required standard; and that there were specific issues with regard to the Integrated Community Teams District Nursing numbers. It was agreed that more detail on NEPTS and the cancer targets be included within the next report (September 2015).

*Minutes subject to their acceptance as a correct record at the next meeting*

- 31.3 Duncan Jordan, Chief Operating Officer Gloucestershire Care Services NHS Trust, informed the committee that the Trust was struggling to appoint District Nurses (DNs) (this reflected the national position). This was a priority for the Trust, and detailed work was in place to develop the skill base of Community Nurses (of which there was a sufficient number) to the level of a DN.
- 31.4 There was concern with regard to the performance of the South Western Ambulance NHS Foundation Trust (SWAST) by district; and also with the handover times at the acute hospitals. It was requested that SWAST attend a future committee meeting to discuss these matters with members.
- 31.5 Members were also concerned with regard to the performance of the NHS111 service against targets; and the impact that this could have on SWAST. Members were assured that the GCCG monitored this on a weekly basis, and that additional information could be provided in the report if required. It was suggested that this was an issue that could be discussed at a work planning meeting.
- 31.6 In response to a question it was clarified that all information on never events were published in the public domain.
- 31.7 The committee was also reminded that the role of community hospitals was on its workplan for discussion at the 15 September 2015 committee meeting.

## **32. ADULT SOCIAL CARE/PUBLIC HEALTH QTR 4 PERFORMANCE REPORT**

- 32.1 Margaret Willcox, Commissioning Director Adult Services and statutory Director of Adult Services, and Sarah Scott, Interim Director of Public Health, gave a full presentation of this report. Members were informed that although the report demonstrated that there was a lot of good performance, direct payments and reassessments continued to miss targets.
- 32.2 Members expressed concern that the performance against the uptake of health checks has not improved. The committee continued to be concerned with regard to performance against the drug and alcohol targets and would be discussing this issue at its next work planning meeting (3 August 2015). The Interim of Director of Public Health informed the committee that with regard to health checks the service had been re-commissioned again with GPs., Officers were waiting on the first quarter performance report to see if the re-commissioned service improved uptake. The performance information would also be used to inform the development of a targeted outreach NHS Health Checks service. This would be aimed at those at greatest risk of cardiovascular disease and therefore likely to benefit from a Health Check.
- 32.3 In response to a question it was explained that there had been some data issues with regard to the 2Gether NHS Foundation Trust (2G) and this was why some of the targets relating to carers assessments were indicating a significant drop in performance. This data issue was being managed through a joint officer working group.
- 32.4 Members were pleased to note that a dedicated commissioning officer for people with physical disabilities has been appointed.

## **33. HEALTHWATCH GLOUCESTERSHIRE PATIENT AND PUBLIC FEEDBACK QTR 4**

- 33.1 Barbara Piranty, Chief Executive Healthwatch Gloucestershire (HWG), gave a full presentation of this report; and also informed members of the work undertaken by HWG during 2014/2015, and the planned activity for 2015/2016.

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- 33.2 The committee was pleased to note the significant increase in the level of patient and public feedback achieved by HWG.
- 33.3 Members questioned how HWG could improve its coverage in the rural areas, eg. the Cotswolds. Ms Piranty explained that HWG understood the rural context of the county; and that this was a priority for HWG. It was explained that the alongside their regular events the Village Agents would also feedback to HWG, and there was also a network of representatives who work in the rural areas. The committee commented that given their role in their local communities there was the potential for elected members to support this work on the ground.

#### **34. GCCG CHAIR/ACCOUNTABLE OFFICER REPORT**

- 34.1 Mary Hutton, Accountable Officer GCCG, presented this report. Ms Hutton drew member's attention to the Cirencester Hospital Development Plan; the Mental Health activity in support of the Mental Health Crisis Concordat to improve outcomes for people who experience a mental health crisis; and the Joining Up Your Information Project, which aimed to share real time clinical and social care information.
- 34.2 The committee welcomed the Cirencester Hospital Development Plan. Members were clear that the Community Hospitals have a vital role to play in the provision of healthcare across the county. Members requested that there was clear and consistent communication on what was happening at the hospital to ensure that people did not misinterpret the planned changes. It was clarified that this development plan was in the public domain.
- 34.3 It was questioned whether there were plans to expand the Joining Up Your Information project to include other factors, eg. housing. Ms Hutton informed the committee that the GCCG could consider whether it would be possible to include this within the project specification.
- 34.4 Members asked to receive the feedback relating to the Community Learning Disability Service which was presented at the Big Health Day in May 2015.  
**ACTION: Becky Parish**

#### **35. DIRECTOR OF ADULT SERVICES REPORT**

- 35.1 Margaret Willcox, Commissioning Director Adult Services and statutory Director of Adult Services gave a full presentation of this report.
- 35.2 Members congratulated officers (GCC and GCCG) on the MJ award in recognition of the work of the Disability Quality Assurance Team and its partners. Members were also pleased to note the development of the App to assist people with a disability to seek employment and that would support them in the workplace.
- 35.3 The committee noted the delivery plan to support the Joint Health and Wellbeing Strategy and indicated that it would wish to engage with this work. It was commented that this Plan did not appear to specifically include children and young people. However it was explained that this was an overarching strategy that addressed the whole life course; the detailed delivery information was included within the Joint Health and Wellbeing Strategy Delivery Plan. The Children and Young People Partnership Plan (CYPPP) also led on this work and was one of the strategic plans that fed in to the overarching Joint Health and Wellbeing Strategy.

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- 35.4 With regard to the Care Act it was reported that there was speculation about a Department of Health delay in implementing Part 2 of the Act. The committee was informed that the council would continue to prepare for implementation on 1 April 2016 unless otherwise instructed.
- 35.5 In response to a question regarding meals on wheels it was clarified that a report on the re-commissioning of community meals to vulnerable adults was due to be received by Cabinet on 22 July 2015. This report set out the tender process.

### **CHAIRPERSON**

Meeting concluded at 12.35



# **GLOUCESTERSHIRE ECONOMIC GROWTH SCRUTINY COMMITTEE**

**MINUTES** of the meeting of the Gloucestershire Economic Growth Scrutiny Committee held at Shire Hall on Wednesday 29 July 2015.

## **PRESENT:**

Cllr Phil Awford	Cllr Bruce Hogan
Cllr Kevin Cromwell	Cllr Barry Kirby
Cllr Kate Haigh	Cllr Richard Leppington
Cllr Colin Hay	Cllr Nigel Moor
Cllr Tony Hicks	Cllr Shaun Parsons
Cllr Paul Hodgkinson	Cllr Tom Williams
(Chairman)	Cllr Roger Whyborn (Substitute)

**Apologies:** Cllr Stephen Hirst and Cllr Nigel Robbins

## **1. WELCOME AND INTRODUCTIONS**

Chairman, Cllr Paul Hodgkinson, welcomed new and returning committee members to the meeting.

## **2. APOLOGIES**

Apologies were received from Cllr Flo Clucas from Cheltenham Borough Council, (substituted by Cllr Roger Whyborn), and from Cllrs Stephen Hirst and Nigel Robbins of Cotswold District Council. Due to the appointment of the Cotswold District Council members the previous week, Cllrs Hirst and Robbins were unable to attend the meeting.

Apologies were also received from Peter Carr, Deputy Chief Executive of Gloucestershire First, Local Enterprise Partnership (LEP). Expressing concerns about the attendance of representatives from the LEP, committee members were assured representation would be made at all future meetings.

## **3. MINUTES**

The minutes of the meeting held on 18 March 2015 were agreed and signed as a correct record of that meeting.

## **4. DECLARATIONS OF INTEREST**

No declarations of interest were made at the meeting.

## **5. CURRENT ISSUES**

*Minutes subject to their acceptance as a correct record at the next meeting*

Members considered issues and activities that might require decisions by the Gloucestershire Joint Economic Committee. Update reports had been circulated with the agenda on behalf of Gloucestershire County Council, (as the Accountable Body), and Gfirst Local Enterprise Partnership (LEP).

Details of the reports can be viewed at items 5 a) and 5 b) of the following link:

<http://glostext.gloucestershire.gov.uk/ieListDocuments.aspx?CId=731&MIId=8129&Ver=4>

A summary of the key points considered during the discussion are summarised below: -

### **Gloucestershire County Council**

#### **a) A417 Missing Link**

A commitment to the A417 Missing Link was announced by the Government as part of the Autumn Statement Announcements in early December. Highways England is currently developing a programme of work from which to deliver the solution, and meetings have taken place with the County Council and Cotswold Conservation Board. Consultants have been commissioned by Highways England to aid delivery of the scheme. Highways England proposed that a Joint Project Board be established between the County Council and Highways England. This proposal will be considered at the Gloucestershire County Council's Cabinet meeting on 30 September 2015.

#### **b) Cinderford Spine Road**

Following the decision by the Homes and Community Agency to remove themselves from delivery of the Cinderford Spine Road, and the request that the County Council take responsibility for the project management and delivery of the scheme, officers from Gloucestershire County Council to undertake a due diligence exercise to ascertain what permissions, activities, legal processes and work will be required to complete the scheme, including discussions with the Homes and Community Agency and Forest of Dean District Council. The decision report proposing that the County Council take responsibility for delivery of the Northern Quarter Spine Road was approved at the Gloucestershire County Council Cabinet meeting on 22 July 2015.

#### **c) Superfast Broadband Update – Building 'Fasterhire'**

Working closely with Herefordshire Council, the overall infrastructure 'build' project for Gloucestershire remains on track and is making good progress in bringing fibre broadband to around 90 per cent of homes and businesses by 2016, (approximately 148,000 premises). Acknowledging that it had been necessary for the project team to deal with several issues in recent months, members noted a slippage in a few key milestone dates. The Commissioning Director: Communities and Infrastructure at Gloucestershire County Council confirmed that this position

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would be managed through the change control process in the council's current contract with BT.

It was reported that, at the end of May 2015, over 59,000 properties throughout Herefordshire and Gloucestershire had been connected to fibre cabinets, including 45,000 in Gloucestershire. Take-up continued to grow, and was currently exceeding 20 per cent. Consistent with the adopted Fastershire Broadband Strategy, and the next phase of deployment, Gloucestershire had recently announced the successful award of the contract for delivery of Stage 4 of the project, in Lot Area 1, the Central Cotswolds. Members were informed that the current stage in the project formed part of the extension plans to reach the final 10 per cent of homes and businesses, including some of the county's most difficult and isolated areas.

Further information can be found on the project website – [www.fastershire.com](http://www.fastershire.com).

**d) Gloucestershire Local Transport Board (GLTB)**

The Gloucestershire Local Transport Board (GLTB) was formed in 2013, with a remit to make decisions on major transport priorities between 2015 and April 2019. In 2014, the £9.8m Government allocation that was awarded to the Transport Board was incorporated into a ring fenced allocation within the Gloucestershire's Growth Deal. The GLTB was also due to meet on 29 July 2015, to make recommendations about the progression of the funding agreements for the GLTB schemes to the LEP Board. It would also consider a presentation by Stagecoach on the contribution of bus services to economic growth in Gloucestershire.

**e) Joint Core Strategy**

Examination of the Joint Core Strategy for Gloucester, Cheltenham and Tewkesbury was ongoing.

**Gloucester First (Gfirst) Local Enterprise Partnership (LEP)**

**a) Gloucestershire Business Rates Pool (GBRP)**

A Gloucestershire Business Rates Pool had been set up in 2013 to maximise the business rate income retained within Gloucestershire and to support economic growth within the area of the Local Enterprise Partnership. In its first year of operation, the GBRP had reported a surplus of £774,862 for 2013/14, of which £94,972 was paid to the Strategic Economic Development Fund to support the work of the Gloucestershire Economic Growth Joint Committee.

In 2014/15, the GBRP was anticipated to report a deficit in the order of £2.3m, due to the unprecedented level of backdated business rate appeals. The committee noted that Gloucestershire had seen a significant surplus in business rates during 2014/15, but that the level of appeals that had been received had significantly impacted on this growth. This extraordinary level of appeals could not have been foreseen when the decision was taken to pool business rates in Gloucestershire

and is an issue that has been taken up nationally by the Government and Local Government Association.

Earlier in the year, the Joint Committee had requested information on how Pool members intended to use the surpluses generated by the Gloucestershire Business Rates Pool. In light of the position reported above, Chief Financial Officers agreed that any surplus received in 2013/14 would be used to contribute to the deficit arising in 2014/15. Furthermore, it is likely that any distributed surplus in 2015/16 will be used to fund the deficit in 2014/15.

Examples of how individual authorities contributed to growth in local areas include: -

- i. Cotswold District Council made contributions to tourism projects and is making significant contributions to supporting delivery of its local plan.
- ii. Stroud District Council agreed to set aside any pool surpluses in its Jobs and Growth Reserve, which will fund an extensive programme of projects as set out in the council's Jobs and Growth Strategy.
- iii. Gloucester City Council intend to invest future pool surpluses into a Regeneration Reserve from which to support one of the council's key objectives for regenerating the city.
- iv. Gloucestershire County Council has made contributions to growth through investment in strategic infrastructure such as Fastershire Broadband, A417 Missing Link, Skills Improvement Agenda and Funding Circle.

#### **b) Infrastructure Investment Pipeline**

At its March meeting, the Gloucestershire Economic Growth Joint Committee stressed that the work to develop a pipeline of suitable growth deal projects should involve all partners and not be seen as the responsibility of just the LEP. The committee believed it was essential that there should be a clear identification of the strategic needs of the county which would allow future projects to be developed to provide the best support for Gloucestershire's economic development.

The committee requested that a comprehensive report be prepared for consideration of how future infrastructure projects could be developed and prioritised. A Senior Officer Group, including representation from the LEP, and which supports the Joint Committee, has subsequently been working to develop a county wide infrastructure programme, as requested. The Senior Officer Group will submit a final report to the Joint Committee at its meeting in September. During a full and comprehensive discussion, committee members asked a series of wide ranging questions, for which the responses are summarised below: -

- 1) The decision by the Homes and Community Agency to withdraw from delivery of the Cinderford Spine Road transpired from changes in national priorities and a consequence of the request for this and other agencies to remove themselves from local regeneration projects.

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- 2) Delivery of the Spine Road and Northern Quarter Site in Cinderford, including siting of a new college, will be subject to renewed funding. Initial funding awarded by the Skills Funding Agency was time limited to March 2015.
- 3) Work on the Spine Road will be subject to the Forest of Dean District Council planning process. Members were advised that an oral hearing on the Planning Court Decision to refuse an application for a Judicial Review against planning permission awarded in February 2015 would be heard on 5 August 2015.
- 4) The only perceived risk associated with Gloucestershire County Council's decision to take over the delivery of the Cinderford Spine Road would be if the project overran and additional operational costs were incurred. The project is funded by the Government Growth Fund and not Gloucestershire County Council.
- 5) The government remains committed to the A417 Missing Link Project. Members were advised that the project was not detracting from other highway priorities and that further clarification would be provided in a report to the Gloucestershire County Council Cabinet meeting in September 2015.
- 6) A member requested that the committee receive more factual information, including proposed dates and detailed costs, on the Infrastructure Investment Pipeline of Growth Deal Projects.
- 7) Another member requested information on the proposals for Junctions 9 and 10 of the M5 Motorway. The Commissioning Director confirmed that both junctions had been identified as major priorities in the Joint Core Strategy for Gloucestershire. The committee to receive updates from the relevant district authorities at future meetings.
- 8) Several members expressed concern about communication issues with BT, and the progress of the Superfast Broadband 'Build' Contract. Acknowledging the concerns, the Commissioning Director said he was confident such issues would be addressed during the next phase of the project.
- 9) Requesting more information on the delivery of the Broadband 'Build' Project, members noted that representatives from Fastershire Broadband had been invited to give a presentation to the Environment and Communities Scrutiny Committee at its meeting on Monday 14 September 2015. It was suggested that the members of this committee, (Gloucestershire Economic Growth Scrutiny Committee), be invited to attend the Environment and Communities Scrutiny Committee meeting. The meeting to be held at Shire Hall, Gloucester at 10.00 am on 14 September 2015.
- 10) Several members stressed the importance of considering ways of promoting Gloucestershire as a destination to live, work and play. Noting the advantages of encouraging graduates to seek employment in Gloucestershire, the committee welcomed the suggestion that the Local Enterprise Partnership give an update at a future meeting.

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11) A member from the Stroud District requested information on proposals relating to the A419. The request was noted.

12) It was agreed that a simplified version of the LEP matrix document for the monitoring of the Growth Deal Projects might be easier to interpret. One member suggested that the LEP produce an executive summary of the information, whilst another suggested that the committee select individual projects from which it could consider in more detail. Relevant LEP Board Member (s) to be invited to the meeting at which the selected report would be considered. It was hoped this would allow LEP Board Members to gain a better understanding of the committee's concerns and viewpoints.

## **6. FORWARD PLAN**

Members suggested items for inclusion on the committee work plan for consideration at future meetings.

### **6.1 Community Pubs Task Group - Update**

Councillor Barry Kirby gave an update on the progress of a motion to the Gloucestershire Full Council meeting on 26 November 2014, seeking to establish a task group review from which to explore ways of supporting community pubs and restaurants in Gloucestershire.

At the Gloucestershire Economic Growth Scrutiny Committee meeting on 18 March 2015, members considered an economic analysis of the pub and restaurant sector in Gloucestershire, including the contributions they make to the Gloucestershire economy. In noting the information, Cllr Kirby requested clarification on some of the issues in the committee report, before proposing that the issue be considered as a countywide issue, involving district councils.

It was later agreed, (subject to agreement by the County's Overview Scrutiny Management Committee), that an all party task group be established, with Cllr Barry Kirby, as proposer of the motion, acting as lead member. The Overview Scrutiny Management Committee considered the proposal at its meeting on 28 May 2015, and agreed that a task group, (formed from the members of this committee), be established.

Having considered a one page strategy for the review, and seeking clarification on the direction the committee wished to report its findings, members agreed that the task group should report periodically to this committee, with a final report to the Overview and Scrutiny Management Committee and Full Council meetings in March 2016. The one page strategy was noted, subject to a request that the remit be extended to include sports and social clubs.

Seeking representatives from each district, Cllr Kirby invited committee members to join the task group. The first meeting of the task group to be held in late September/early October 2015.

The following members of the committee volunteered to join the task group:

*Minutes subject to their acceptance as a correct record at the next meeting*

Cllr Barry Kirby (Gloucestershire County Council)  
Cllr Colin Hay (Cheltenham Borough Council)  
Cllr Nigel Moor (Cotswold District Council)  
Cllr Bruce Hogan (Forest of Dean District Council)  
Cllr Kevin Cromwell (Tewkesbury Borough Council)  
Cllr Tom Williams (Stroud District Council)

Cllr Kirby thanked Elsa Esberger, (intern student), for the work she had undertaken to research the issue.

## **6.2 Motion from Full Council - Mobile Phones**

Chairman of the Committee, Cllr Paul Hodgkinson, informed members that a motion had been submitted to the Gloucestershire Full Council meeting on 8 July 2015, proposing that: -

*The Council note the poor or non-existent mobile phone coverage in many parts of rural Gloucestershire and in some towns.*

*The Council recognise that good coverage can help avoid isolation, improve personal security and would be good for the local economy.*

*The Council request the Economic Growth Overview and Scrutiny Committee to investigate how mobile phone companies can provide better coverage in Gloucestershire.*

In submitting the proposals to full council, Cllr Hodgkinson had stated 'mobile phone coverage in rural parts of Gloucestershire was often poor, with some areas having no coverage at all'. Furthermore, he believed the problem extended to several towns in Gloucestershire, where a number of black spots had no mobile phone signal. Cllr Hodgkinson felt it was essential for people living in rural areas to have mobile phone coverage for their personal safety. Equally, this applied to road users who might need to use a mobile phone in case of an accident or breakdown. Mobile phone coverage was also essential for businesses and schools operating outside the urban areas. Cllr Hodgkinson had suggested that the current approach was often not joined up, and had requested that a dialogue be opened up with the county's mobile phone companies. It had been suggested that the review adopt a similar approach to that of a parliamentary select committee review.

On being put to the vote, the motion to full council had received unanimous support.

The committee supported the proposal, including the suggestion that the committee consider the matter in more detail at a future meeting.

## **6.3 Apprenticeship Task Group Recommendations**

Cllr Paul Hodgkinson, (as Chairman of the Gloucestershire County Council Apprenticeship Task Group), informed the committee that a task group had been

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set up as a result of the following motion passed by the County Council in June 2014:

*This Council is delighted that since 2010 a total of 15,560 apprenticeships in the county have been created and that this Council itself has recruited over 20 apprentices to date with further recruitment scheduled for later this year.*

*This Council notes its commitment to demonstrating that apprenticeships are good for businesses, personal careers and creating opportunities for both employers and apprentices alike.*

*To establish how this Council can best persuade and encourage businesses across Gloucestershire to recruit even more apprentices, this Council resolves to create a cross-party 'Apprenticeship Task Group' that will invite businesses, apprentices and schools for a report to be compiled and recommendations brought to a full Council meeting within the next six months.*

Cllr Hodgkinson confirmed that the recommendations had received cross-party support.

Outlining the key findings of the task group, Cllr Hodgkinson informed members that the task group had requested that a standing item be included on the agenda of meetings of the Economic Growth Overview and Scrutiny Committee, for the committee to scrutinise the work of the Local Enterprise Partnership (LEP) and Gloucestershire County Council regarding skills, training and apprenticeships. The task group had also requested a review of the proposal to ensure that the LEP's 'Apprenticeship Clearing House Project' was implemented in line with the findings of the scrutiny report.

On being put to the vote, the task group's recommendations had received unanimous support.

Details of the decision are recorded below: -

**RESOLVED to:**

- a) *Made sure that the recommendations included in the task group report are implemented, Gloucestershire County Council's Economic Growth Scrutiny Committee should include a standing item on their agenda to scrutinise the Local Enterprise Partnership (LEP) and the Council's work around skills, training and apprenticeships – with special emphasis on ensuring that the LEP's 'apprenticeship clearing house' project is implemented in line with the findings in this report.*
- b) *That a letter is sent to all head teachers and boards of governors in Gloucestershire to request that in each school a governor be nominated to take on responsibility for overseeing the quality of apprenticeship, skills and careers advice at each school in the county.*

In noting the recommendations, the Gloucestershire Economic Growth Scrutiny Committee supported the request for the committee to monitor the outcomes of the



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task group review, and agreed that an item be included on the committee agenda for consideration at alternate meetings.

It was later suggested that parental influence on the development of skills and children's further education be considered as part of the review, with Peter Holmes, Head of Service for Access for Learning, invited to the appropriate committee meetings where this was being considered.

## **7. FUTURE MEETINGS**

Members reviewed the items discussed at the meeting and suggested that the following items be added to the committee work plan for consideration at future meetings: -

- a) Promoting Gloucestershire as a location to live, work and play
- b) Devolution
- c) Tourism opportunities
- d) Developing employment skills

From the discussion, the committee agreed to combine several specific issues into combined topics, to form the following work plan items: -

- a) Employment skills/devolution
- b) Promoting Gloucestershire/supporting businesses
- c) Next generation communication technology (including Broadband and Mobile Phone issues)

The committee was advised that at the committee meeting on 18 March 2015, members had agreed that the Economic Growth Scrutiny Committee would meet on the same day as the Economic Growth Joint Committee to allow scrutiny members to consider presentation of the reports to the Joint Committee in the morning, before discussing the contents of such, (plus any other issues of concern), at the scrutiny meeting the same day.

In addition to four scheduled meetings per year, (to coincide with Joint Committee meetings), the Gloucestershire Economic Growth Scrutiny Committee agreed to schedule an additional two scrutiny meetings per year for committee members to consider specific topics and areas of interest. The first 'additional' meeting to be arranged in the autumn, with employment skills/devolution update as the main item on the agenda.

## **CHAIRPERSON**

Meeting concluded at 4.00 pm

**(2) EXECUTIVE FORWARD PLAN - AUGUST 2015 UPDATE**

Reason for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Approval of business case and establishment of joint committee for the provision of shared service arrangements under the 2020 Vision Programme	Yes	No	Council (Rec from Cabinet)	September 2015	All	David Neudegg	Cabinet Members Overview and Scrutiny Committee Senior Officers	Previous Reports
Grant Support - Heritage Lottery Fund Bid - The Old Prison, Northleach	No	No	Cabinet	September 2015	Leader	Frank Wilson	Cabinet Members Senior Officers	
Performance Report (Quarter 1)	No	No	Cabinet	September 2015	All	Phil Martin	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data
Car Parking - Cirencester	Yes	No	Cabinet	September 2015	Enterprise and Partnerships	Claire Locke	Car Parking - Cirencester	Yes

<b>Item for Decision and (if applicable) Reason(s) the matter is Likely to be Considered in Private</b>	<b>Key Decision (Yes/No)</b>	<b>Likely to be Considered in Private (Yes/No)</b>	<b>Decision-Maker</b>	<b>Date of Decision</b>	<b>Cabinet Member</b>	<b>Lead Officer</b>	<b>Consultation</b>	<b>Background Documents</b>
Treasury Management 2014/15 Annual Report	No	No	Council (Rec from Cabinet)	September 2015	Leader of the Council	Jenny Poole	Audit Committee Senior Officers	Treasury Management Strategy - February 2014.
New Air Conditioning System and Associated Building Works at Worcester Leisure Centre (exempt item)	No	Yes	Cabinet	September 2015	Deputy Leader	Diana Shelton	Cabinet Members Senior Officers	-
Local Plan Reg. 18 : Development Management Policies	Yes	No	Cabinet	October 2015	Deputy Leader and Forward Planning	Philippa Lowe	Senior Officers Programme Board Full public consultation to follow the Cabinet's decision	Development Management Policy supporting evidence and justification
Corporate Strategy and Corporate Plan 2016-2019	Yes	Yes	Council (Rec from Cabinet)	October 2015	Deputy Leader of the Council	Phil Martin	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data

Reason for Decision and (if applicable) Reason(s) the matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Acceptance of tenders - Cleaning and Maintenance of public conveniences (exempt item)	Yes	No	Cabinet	October 2015	Enterprise and Partnerships	Claire Locke	Cabinet Members Senior Officers	
Medium Term Financial Strategy 2016/17 to 2019/20 Draft for consultation	No	No	Cabinet	November 2015	Leader of the Council	Jenny Poole	Cabinet Members Overview and Scrutiny Committee Senior Officers	LG Finance Settlement Budget 2016/17 Council Aim and Priorities Corporate Strategy and Plan
Treasury Management Half-year Report 2015/16	No	No	Council (Rec from Cabinet)	November 2015	Leader of the Council	Jenny Poole	Audit Committee Senior Officers	Treasury Management Strategy February 2015.
Review of Local Council Tax discounts 2016/17	Yes	No	Cabinet	November 2015	Leader of the Council	Jon Dearing	Cabinet Member Senior Officers Other authorities	Review of Operation of Existing Discounts etc. Future Available Options Bench-marking data

<b>Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private</b>	<b>Key Decision (Yes/No)</b>	<b>Likely to be Considered in Private (Yes/No)</b>	<b>Decision-Maker</b>	<b>Date of Decision</b>	<b>Cabinet Member</b>	<b>Lead Officer</b>	<b>Consultation</b>	<b>Background Documents</b>
Draft Housing Strategy 2016-2020 for Public Consultation	No	No	Cabinet	November 2015	Planning and Housing	Philippa Lowe	Cabinet Member Senior Officers	Draft Housing Plan
Performance Report (Quarter 2)	No	No	Cabinet	November 2015	All	Phil Martin	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data
There is no scheduled December Meeting								
Draft Housing Strategy 2016-2020	No	No	Council (Rec from Cabinet)	January 2016	Planning and Housing	Philippa Lowe	Cabinet Member Senior Officers	Draft Housing Plan

Item for Decision and (if applicable) Reason(s) the matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
General Fund Revenue Budget/Medium Term Financial Strategy 2015/16 including Capital Programme, Treasury Management Strategy and Confidential Indicators	Yes	No	Council (Rec from Cabinet)	February 2016	Leader of the Council	Jenny Poole	Cabinet Members Overview and Scrutiny Committee Senior Officers Treasury Management Advisers Local Businesses Residents Town and Parish Councils	Likely LG Finance Settlement Council Aim and Priorities Corporate Strategy and Plan Medium Term Finance Strategy Update Consultation Responses
Corporate Strategy and Corporate Plan 2016-2019	Yes	No	Council (Rec from Cabinet)	February 2016	Deputy Leader of the Council	Phil Martin	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data
Retention of Resource to Investigate Fraud Following	Yes	No	Cabinet	February 2016	Leader of the Council	Jon Dearing	Cabinet Members Senior Officers	Cabinet Report - 5 <sup>th</sup> February 2015

Item for Decision and (if applicable) Reason(s) the matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Implementation of Single-Fraud Investigation Service								
Performance Report (Quarter 3)	No	No	Cabinet	March 2016	All	-	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
Joint Waste Committee - Annual Business Plan and Budget	No	No	Cabinet	March 2016	Health, Environment and Communities	Claire Locke	Cabinet Members Senior Officers	Current Budget and Plan
to be advised				April 2016				
to be advised				May 2016				

<b>Item for Decision and (if applicable) Reason(s) the matter is Likely to be Considered in Private</b>	<b>Key Decision (Yes/No)</b>	<b>Likely to be Considered in Private (Yes/No)</b>	<b>Decision-Maker</b>	<b>Date of Decision</b>	<b>Cabinet Member</b>	<b>Lead Officer</b>	<b>Consultation</b>	<b>Background Documents</b>
Performance Report (Quarter 4)	No	No	Cabinet	June 2016	All	-	Cabinet Members Overview and Scrutiny Committee Senior Officers	
				July 2016				
<b>There is no scheduled August meeting</b>								
Performance Report (Quarter 1)	No	No	Cabinet	September 2016	All	Phil Martin	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data
Treasury Management 2014/15 Annual Report	No	No	Council (Rec from Cabinet)	September 2016	Leader of the Council	Jenny Poole	Audit Committee Senior Officers	Treasury Management Strategy - February 2015

(END)